

Project Completion Check List

Uganda project 00077934

I confirm that all of the following matters have been considered and resolved:

yes	No outstanding NEX advances – in either local currency or USD
yes	No outstanding PDRs
yes	No open Pos
yes	No pending vouchers
yes	No pending GMS or ISS charges (if Off-the-top GMS was used, a pro-rata return of GMS based on the balance of unspent funds must be done)
yes	No pending GLJEs
yes	No unapplied deposits or other unrecorded income
yes	No deposits to be received from donors per signed agreements
yes	No AR direct journals in budget error or incomplete status
yes	No unrecorded staff related expenses, including separation payments, taxes and retroactive payroll adjustments
No	All assets are transferred or otherwise disposed of
yes	All project petty cash is cleared
yes	No other pending liabilities
yes	The CDR for the previous quarter shows zero encumbrances
	All audit gaps are closed with supporting documentation.
yes	The final CDR is signed by UNDP and the Implementing Partner.
yes	If a cost sharing project, the unexpended balance has been agreed to the general ledger.
yes	Consultations with donors on the disposition of unexpended cost sharing balances, where required by the contribution agreement, have taken place.
To be processed by HQ/CU	All refunds to donors have taken place and the project balance is zero.

Name Almaz Gebrey

Title Country Director

Signature 

Date 03/09/2014

The check list must be signed by the Resident Representative/Head of Office or a senior official designated by the Resident Representative/Head of Office.